

OGC 8-0377

21 February 1958

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Organization and Management

1. In your staff meeting of 12 February you asked office heads to submit objectives and target dates for activities of their offices for the coming year. As usual, our basic objective is to meet the needs of all our clients, and this depends on what is submitted by them. Consequently, we can only plan to have adequate servicing. For this I do not foresee any change in the headquarters staff at the present time, although we may be able to accomplish further minor reductions in the long run.

2. We will continue various technical training programs, some language training and courses such as the Operations Familiarization Course for lawyers not thoroughly familiar with DD/P operations.



5. We plan to develop further the series of papers recording the philosophy and practice of the legal problems

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for this Agency which appear to have unique considerations. The aim is to have a library embodying the experience of the last 15 years.

6. In the legislative field we hope to continue and expand the utilization of other facilities of the Agency to improve and widen the liaison with the Congress on a carefully controlled basis.

S/
LAWRENCE R. HOUSTON
General Counsel

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